

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON
THE 5TH DAY OF JANUARY 2009, 7:00 P.M., COUNTY ADMINISTRATION CONFERENCE ROOM,
MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	James Politis	-Chair
	Gary Creed	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	John Muffo	-Member
	William Brown	-Member
	Doug Marrs	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	Marty McMahon	-County Attorney
	B. Clayton Goodman	-County Administrator
	Malvin Wells	-Planning Commission

CALL TO ORDER

Chair Politis called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

Dean StClair, 1569 Gantt Drive, addressed the Board concerning water and sewer facility fees for his residence. He was informed recently that he was illegally connected to the PSA water and sewer, and that he would have to pay facility fees and connection fees to resume service. He told the Board that he inherited the property several years ago and was not aware that he was connected to public water and sewer. He asked that the Board consider reducing the fees due to a hardship that it would place on him to pay the fees.

CONSENT AGENDA

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated January 5, 2009.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
Gary Creed		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		

**APPROVAL OF MINUTES
DECEMBER 1, 2008**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated December 1, 2008.

R09-01-1
RESOLUTION APPROVING SEWER LINE EASEMENT
P&G VENTURES, LLC
MID-COUNTY SANITARY SEWER RELOCATION PROJECT

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the proposed Deed of Easement from P&G Ventures, LLC, conveying a 4870.6 square foot permanent public sewer easement to the Montgomery County Public Service Authority for the purpose of locating a sewer line on property identified as Tax Map No. 067-A161 located in the Shawsville Magisterial District of the County of Montgomery in conjunction with the Mid-County Sanitary Sewer Relocation Project. The deed of Easement is hereby made a part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Deed of Easement for the purpose of acknowledging acceptance of the Easement on behalf of the Board of Directors of the Montgomery County Public Service Authority.

REVIEW AND APPROVAL OF TEMPORARY OR CONSTRUCTION WATER/SEWER SERVICE POLICY

R09-01-2
RESOLUTION APPROVING
TEMPORARY OR CONSTRUCTION
WATER/SEWER SERVICE POLICY

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the following policy relating to temporary or construction water/sewer service; and, that the Director is authorized to implement the policy immediately:

PSA Water and Sewer Regulations
Section E 2. (f)

- (f) Temporary or construction water and/or sewer services:
- i. Special connections for water or sewer service of a temporary nature shall be installed, metered, maintained, replaced or removed at the expense of the customer, subject to approval and inspection by the Authority.
 - ii. Temporary water services for construction water supply or other purposes shall require a “yard hydrant” that is lockable and drains below grade to prevent freezing. Adjustments shall not be provided by the Authority for leaks or any other water loss from temporary water services.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
Gary Creed		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		

R09-01-3
RESOLUTION AUTHORIZING DIRECTOR TO USE BOARD
DESIGNATED RESERVE FUNDS FOR PURCHASE OF
FLUORIDATION SYSTEM EQUIPMENT

On a motion by Gary Creed, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby authorizes the Director to use Board Designated Reserve Funds for the purchase of fluoridation system equipment, in an amount not to exceed \$10,000; and that invoices will be submitted to the Virginia Department of Health for reimbursement to the Reserve Fund account.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
Gary Creed		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		

CUSTOMER REQUEST FOR REDUCTION IN FACILITY FEE PAYMENT

The Board discussed Mr. StClair's request for a reduction in his facility fee payment due to a hardship that it would impose on him. After discussion, it was the consensus of the Board that the Director write Mr. StClair a letter and inform him that he could pay the \$3,327.50 and finance the remaining amount of the facility fee to include interest over sixty months, and that he would not be responsible for any back charges owed for water and sewer service over the past four years.

FINANCIAL REPORT

The Financial Report for period ending December 31, 2008 was presented for review and discussion.

DIRECTOR'S REPORT

The Director discussed the following items:

1. Monthly Activities Report
The December 2008 report was presented for review and discussion.
2. New Route 114 Bridge Casings
There have been additional meetings on this issue relative to construction of facilities on the proposed Rt. 114/New River Bridge to allow future installation of two 16-inch pipe lines on the bridge. It is proposed to install casings on the approaches and abutments to facilitate installation of future pipe lines across the bridge. There are no current plans for a pipe crossing of this bridge but all in attendance felt it would be a wise investment for future use.
It was determined during one of the follow-up meetings that casings would also be needed to cross the bridge over the railroad tracks on the Montgomery County side of the New River. It was decided to plan the crossing of the railroad bridge using one on bridge casing and one under the railroad track crossing necessitating another 2 approach/abutment casings. The cost to install the 6 approach/abutment casings (2 on each end) is estimated at \$75,000 which would be split between the interested parties. VDOT is asking for a commitment within the next four months for design purposes, but payment for the actual work would not be due until completion of the construction which is projected in 2011 or 2012.
At this point, Pulaski County and the Blacksburg-Christiansburg-VPI Water Authority have agreed to provide \$25,000 each leaving a balance of \$25,000 still needed.

3. **Mid-County Sewer Replacement Project**
The contract for this project was awarded December 16, 2008. The property owner has executed the easement. The Director has met with the contractor to discuss the work.
4. **Expected Upcoming Economic Stimulus Program**
Per the "Washington D.C. Report and other references, President-elect Obama is calling on Congress to develop a "massive stimulus program" including infrastructure improvements as a means to stimulate the economy. The American Water Works Association is contacting its members to petition their congressional representatives using a prepared form letter to include drinking water infrastructure in the stimulus program. The hope is that funds will be designated for "shovel-ready" water and sewer projects.
5. **Town of Christiansburg FY 2008 -2009 Sewer Rates**
The Town notified the PSA that the new sewer rate for the current fiscal year is \$4.47 per 1,000 gallons. This represents an increase of \$0.60 per 1,000 gallons from the previous year.
6. **Marking of Private Utility Lines in Private Property**
The SCC appears to hold the opinion that public utility operators are responsible to locate water and sewer laterals in private property in conjunction with "Miss Utility" request by contractors. Public utilities usually consider the section of water line between the water meter and house and the section of sewer lateral between the road right-of-way/public easement line and house as private and do not mark these lines in response to a "Miss Utility" request. This interpretation by the SCC has many concerns such as ability to accurately locate lines, liability for damages as a result of miss-marks, legal right to enter property, enforcement of private water and sewer line construction methods and expense.
7. **Prices Fork Water System Supply**
The PSA continues to use RAAP as the water supply to the Prices Fork water system under careful watch. Several times the supply dropped to a critical level but so far in each case it was brought back to an adequate level. During the first event of critical supply, the Towns of Blacksburg and Christiansburg were contacted to coordinate procedures for a future switchover to the back-up water supply. Both Towns agreed to allow the PSA to use the Town of Blacksburg as the sole back-up supply since their pressure matches the current system pressure while Christiansburg's pressure is about 20 psi lower than the current system pressure.
The Board suggested that a flyer be put in with bills for the Prices Fork system, asking for anyone that may be on dialysis or have fish aquariums contact the PSA so that we can notify them in advance of any switchover in water that may cause problems.
8. **Vehicle Delivery**
On December 23, 2008, the PSA received the first of the 2 new vehicles scheduled for this fiscal year. The 2009 Ford Fusion sedan was ordered in September, but due to a mix up of the color by the vendor, was delivered late. The second vehicle is a heavy-duty truck that is available under state contract. The PSA is checking with local dealers to see if they have the same vehicle at a lesser cost. It is likely that the truck with desired body style might exceed the remaining funds.
9. **Riner Sewage Treatment Plant Permit**
The new permit for this facility which became effective September 21, 2008 included a compliance schedule requiring numerous items including achieving compliance with new copper and zinc discharge limits by September 2012. The PSA is required to submit annual compliance reports outlining activities to achieve permit compliance. PSA staff has committed to perform the work rather than hiring a consultant engineering firm to do so.
10. **Riner Sewage Stoppage**
In late November the PSA started noticing that the Cloverlea sewage pump station pumps run times were becoming excessive indicating a problem with the pump or discharge line. The PSA investigated the system including review of the "as-built" drawings and determined that it was a blockage in the discharge line.
Initially the PSA thought it was an air release valve as the in-place valve was not operating properly. The PSA replaced the air release valve which did not fix the problem. The discharge line was "jetted" using a high pressure unit which also did not fix the problem.

While doing field investigation of the gate valve, the PSA found a check valve that was not shown on the "as-built" drawings. After securing the fittings needed to replace the check valve, the PSA cut out the check valve and found that it was clogged. The installed check valve was of a design for clean liquid and should have not been used for a sewer line.

11. Elliston Elementary School Project

This project had its bid opening in November and ground breaking in December. The utility plan including a sewer pump station has yet to meet the "PSA" Standards with the third plan submission returned to the design engineer on December 29, 2008 with outstanding comments. The PSA has been very clear in the requirements since before the first submission and will continue to insure that all requirements are met to prevent receiving a substandard facility.

12. The Director has contacted the Town Manager of Christiansburg to request an extension on the water/sewer agreements.

AUTHORITY MEMBERS' REPORT

There were no reports from the Board.

ADJOURNMENT

On a motion by Gary Creed, seconded by Doug Marrs, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for February 2, 2009.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
Gary Creed		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		